



JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

**ASSOCIATE INFORMATION SYSTEMS ANALYST (SPEC) or
STAFF INFORMATION SYSTEMS ANALYST (SPEC)**

\$4,110 – \$4,997 (AISA) / \$4,507 - \$5,480 (SISA)

**APPLICATION DEVELOPMENT AND MAINTENANCE BUREAU
SACRAMENTO**

RESPONSIBILITIES:

Under the general direction of a Staff Programmer Analyst (Supervisor), this position is responsible for leading and coordinating the testing efforts of Application Development and Maintenance (ADAM) Bureau applications. Tasks will include but are not limited to test planning, test development, and test execution of applications in development and maintenance; working closely with developers and the management team in the ADAM Bureau and the eGTSB's Project Management Office to insure Configuration Management of software and testing; and working closely with program staff to facilitate the testing phase of applications.

DESIRED QUALIFICATIONS:

- Strong testing skills/methodology
- Knowledge of Structured Methodology, Oracle Developer/Designer 2000
- Knowledge and expertise with Microsoft Office 97 (Word, PowerPoint, Excel, and Access)
- Willingness to work in a team environment and build from the potential assets of each team member.
- Strong verbal and written communication skills
- Strong analytical skills
- Ability to work independently and efficiently analyze situations, identify and solve technology problems and develop effective business solutions.

WHO MAY APPLY:

Applications will be accepted from current State employees at the Associate Information Systems Analyst or Staff Information Systems Analyst (Spec) level, or those within transfer range or who have list eligibility. SROA or Surplus employees are encouraged to apply (Please note SROA status on your application, if applicable). All applications will be reviewed; however, only the most qualified candidates will be interviewed. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.***

APPLICATION PROCEDURE:

Send a completed standard State of California application to Bob Pohutsky, Department of Insurance, eGovernment & Technology Solutions Branch, 300 Capitol Mall, 14th Floor, Sacramento, CA 95814. **In area #1 of the application, please indicate "AISA #105-1470-000 or SISA #105-1312-000".** For additional information, please contact Vickie Bays at (916) 492-3339.

FINAL FILING DATE: Until filled.

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD